

The observer should complete this form and email it to the teacher who was observed at least two days prior to the post-observation meeting. After filling in the text boxes below, choose "Save As" from the "File" menu of Adobe Acrobat Reader. Rename the file "[your last name] observation of [teacher last name]" and save it to a location you will remember. Then attach the file to an email message for the teacher you observed.

Observer _____

Teacher Observed _____

Course Title _____

Observation Date _____

Concerning the teacher's preparations for class, I observed the following:

Concerning the teacher's instruction during class, I observed the following:

Concerning the teacher's interaction with students, I observed the following:

Concerning the classroom learning environment, I observed the following:

Concerning those particular issues the teacher asked me to study, I observed the following:

By conducting this observation, I learned the following two things about teaching: